



1ST HORIZON

FLOOD EVACUATION MANAGEMENT PLAN

(REF: 8607-R09-FEMP) REV F

Client: **Home Office**

Project: **Haslar IRC, Gosport**

Date: **10/04/2026**



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DOCUMENT CONTROL

- D1** This plan is owned, maintained, and updated by **Haslar IRC Service Provider**. All stakeholders of the plan are asked to inform the above of any changes in circumstances that may materially affect the plan in any way. Details of any changes should be sent to: **the Haslar IRC Service Provider**.
- D2** Please ensure that, unless instructed to evacuate by the emergency services, you seek confirmation from HOIE (Home Office Immigration Enforcement) before initiating an evacuation.
- D3** This plan should be reviewed:
- Every 3 years following first occupation; or
 - As a result of lessons identified following a flood event or exercise; or
 - Following changes of ownership/use of the property; or
 - Following changes to the Flood Warning process.

Signed:

Dated:

Version No:

1.0 PURPOSE OF THE PLAN

1.1 Background

- 1.1.1** The Flood Evacuation and Management Plan (FEMP) sets out the flood risk of Haslar IRC (the ‘site’), identifies the roles and responsibilities of the Flood Wardens, provides details of the proposed flood actions and sets out the roles and responsibilities of other bodies as well as providing contact details.
- 1.1.2** It is seen as a positive step in protecting the lives and property of occupants of the site, however, the specifics regarding timing of evacuation and any suggested evacuation routes and actions may be overruled by the emergency services should they attend any flooding incident of the site.
- 1.1.3** The FEMP is a ‘living’ document and therefore should be periodically reviewed and updated to provide advice and guidance to staff, residents and visitors in the event of an extreme flood.
- 1.1.4** The advice of the emergency services should be followed at all times and on the ground, decisions will supersede this FEMP. Where information is not available from the relevant authorities, this FEMP is intended to provide action points to protect property and allow safe evacuation from this site.
- 1.1.5** The Emergency Planning Team at Hampshire Council were contacted regarding the FEMP. Comments are provided in **Appendix D** and have been responded to in the content of this document.

2.0 INTRODUCTION TO THE SITE

2.1 Site Location

2.1.1 The site is located on land at Haslar IRC, Dolphin Way, Gosport, PO12 2AW, on National Grid Reference (NGR) 461508, 098288. The site is currently accessed from Dolphin Way to the north of the site. The proposed egress from the site is along the western boundary, off Fort Road.

2.2 Background to the Site

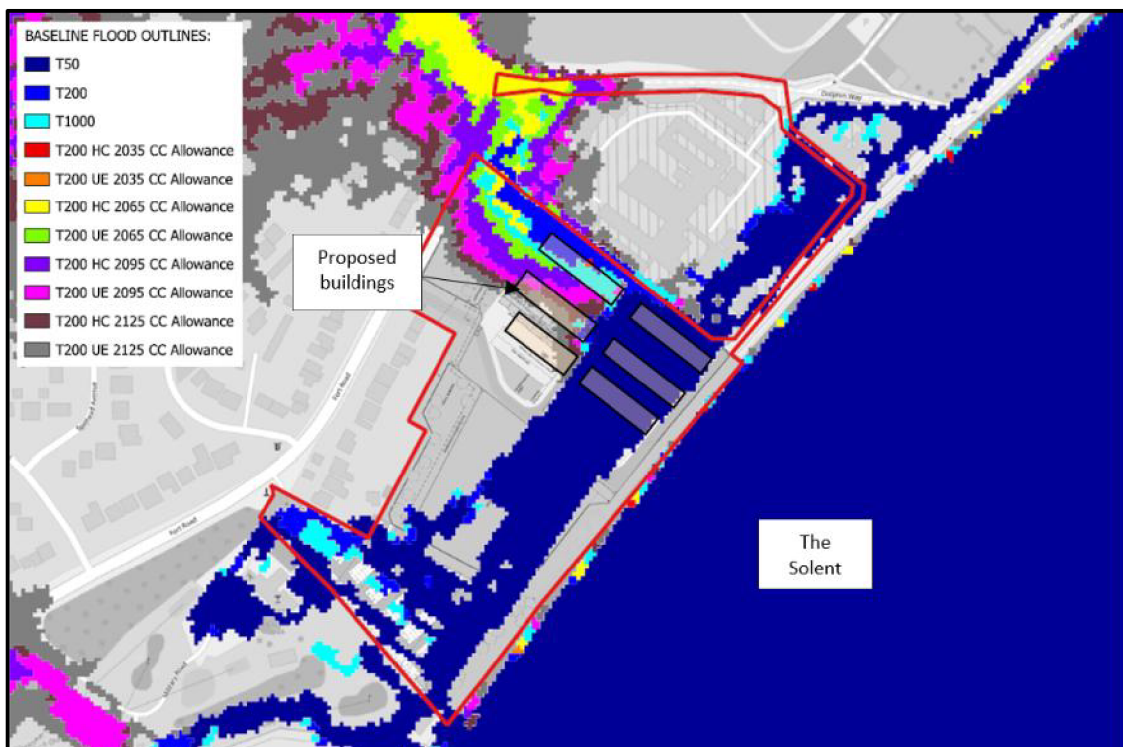
2.2.1 Haslar IRC will have a capacity of 600 beds when fully operational. There will be [REDACTED] staff at night and [REDACTED] staff during the day at site, with further staff on call for emergency situations. Haslar IRC is a secure facility, thus serious consideration to the methods for evacuation need to be made, with an emphasis on a step-wise approach to evacuating as opposed to a set trigger that would result in the entire evacuation of the site. As stated below, the existing buildings to the north of the site form a ‘dry island’ for the tidal flooding modelled, thus this should be a priority area to relocate residents of the IRC.

2.3 Current Flood Risk

Statutory Flood Risk

2.3.1 The site is located within the vicinity of a tidal flooding source (i.e. the Solent) (**Figure 2.1**).

Figure 2.1 - Modelled Flood Data



- 2.3.2** The Environment Agency flood map shows the northwest of the site is located within Flood Zone 1; outside the 1 in 1000-year probability of tidal (sea) flooding (0.1% Annual Exceedance Probability [AEP]), at ‘low’ risk. The east, north and south of the site is located within Flood Zone 3; land within the 1 in 200-year probability of tidal (sea) flooding (0.5% AEP) at ‘high’ risk.
- 2.3.3** A flood modelling exercise has determined flood depths as shown in the zone in **Figure 2.1** could be 0.38m in the central extent of the site and 0.26m where Dolphin Way joins Fort Road.
- 2.3.4** The main egress route (both at present and the proposed route) from the site is located in Flood Zone 1, but where Dolphin Way joins Clayhall Road/ Fort Road, the area is in Flood Zone 3. Although some of the site is a dry island and refuge can be sought on the higher floors of the buildings, emergency services would not be able to access the site if needed. Therefore, in an extreme flooding event, the whole site would be required to evacuate.
- 2.3.5** Tidal flood risk to the site is to be mitigated via:
- The Finished Floor Level for any proposed sleeping accommodation should be above 4.64mAOD (potentially resulting in raising floor levels between 1.08m and 1.27m depending on the building and its respective aspect). This can be achieved by land raising for ground floor sleeping accommodation or without land-raising utilising ground floor rooms for uses other than sleeping accommodation.
 - Build in a flood resilient way (e.g. tiled floors, auto airbricks, use non-return valves on pipework).
 - The management staff onsite should be registered with the Environment Agency Floodline Warnings Direct service.
 - Produce a Flood Evacuation Management Plan covering the development and wider site.
- 2.3.6** The current statutory flood risk for the site can be obtained by viewing the online flood mapping application at <https://www.gov.uk/check-flood-risk>.
- Select either:
- **Current Flood Warnings** helps you to determine what level of warning applies to your site present in England and states areas at risk;
 - **River and Sea Levels** for monitoring stations in England and identifying where flooding may occur;
 - **Flooding in the next 5 days** shows the risk of flooding over five days for England and Wales;
 - **Long Term Risk of Flooding** for the site postcode. States the flood zone the site is located in and probability and possible causes of flooding for a site.

Secondary Sources of Flooding

- 2.3.7** Three secondary flooding sources have been identified in the Level 1 Screening Study of the existing FRA which may pose a small risk to the site:
- Surface water flooding.
 - Groundwater flooding.
- 2.3.8** The secondary flooding sources identified above will be managed through the proposed and existing drainage systems. These sources would result in only shallow flooding with low flow velocities, **occurring** for a short duration and only during very extreme events, and would not impact the site in its entirety. The above sources of flooding shall be mitigated via:
- No below surface habitable buildings (i.e. basements).
 - Adoption of a surface water management strategy.
 - Set finished floor levels above external levels.

Flood Risk - Overtopping

- 2.3.9** The nature of an overtopping event would be a slow inundation of the site at short notice. The recommended actions that are to be carried out during an overtopping event of the defences would be as per a Severe Flood Warning. Evacuation of the site would be coordinated by staff members as per the sequential evacuation plan of the site.
- 2.3.10** An overtopping event is likely to occur when elevated tidal water is held back by the sea wall along the eastern boundary; it is likely that the Environment Agency will have issued a Flood Warning for overtopping occurring. The main mechanism for flooding is for tidal water to enter the site from the northern boundary and not from an overtopping of the defence fronting the site to the Solent from the south. It is highly possible some wave overtopping of the site's flood defence to the south could occur after the main flooding leading in from the north.

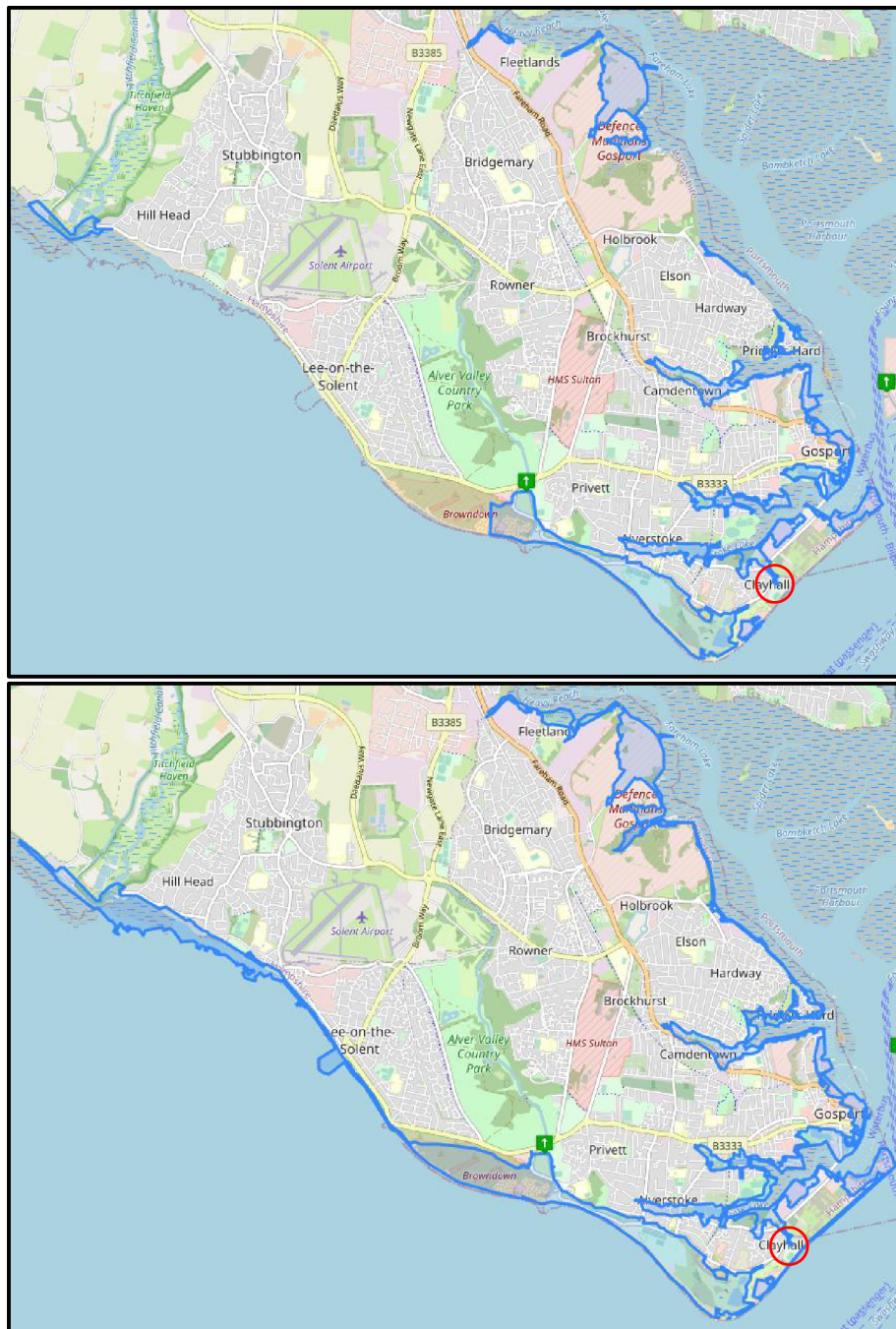
Residual Risk - Defence Breach

- 2.3.11** The nature of a breach in the defences would result in the rapid inundation of the site at short notice. Hence, the recommended actions to be carried out in the event of a breach in the defences will likely be coordinated by site staff.
- 2.3.12** A breach is likely to occur during a flood event up to a 1 in 200-year event with elevated tidal water being held back by the defence. Therefore, it is likely that a level of Flood Warning will have been issued prior to the event by the Environment Agency.

Vulnerability and Flood Warning

- 2.3.13** In Planning Practice Guidance 7, the Immigration Removal Centre is classified as ‘More Vulnerable’. More Vulnerable uses are appropriate within Flood Zones 1, 2 and 3a after the completion of a satisfactory FRA inclusive of mitigation measures and the exception test to ensure the development is safe for its planned lifetime. As such, a FEMP has been prepared to accompany the FRA (as a standalone plan) to fulfil the recommended mitigation.
- 2.3.14** The access into the site is located within the ‘Tidal areas at Gosport, including Clayhall, Forton, Priddy's Hard, and the Town Centre’ and the ‘Coastal area from Hillhead to Gosport’ flood warning areas (**Figure 2.2**).

Figure 2.2 - Flood Warning Areas

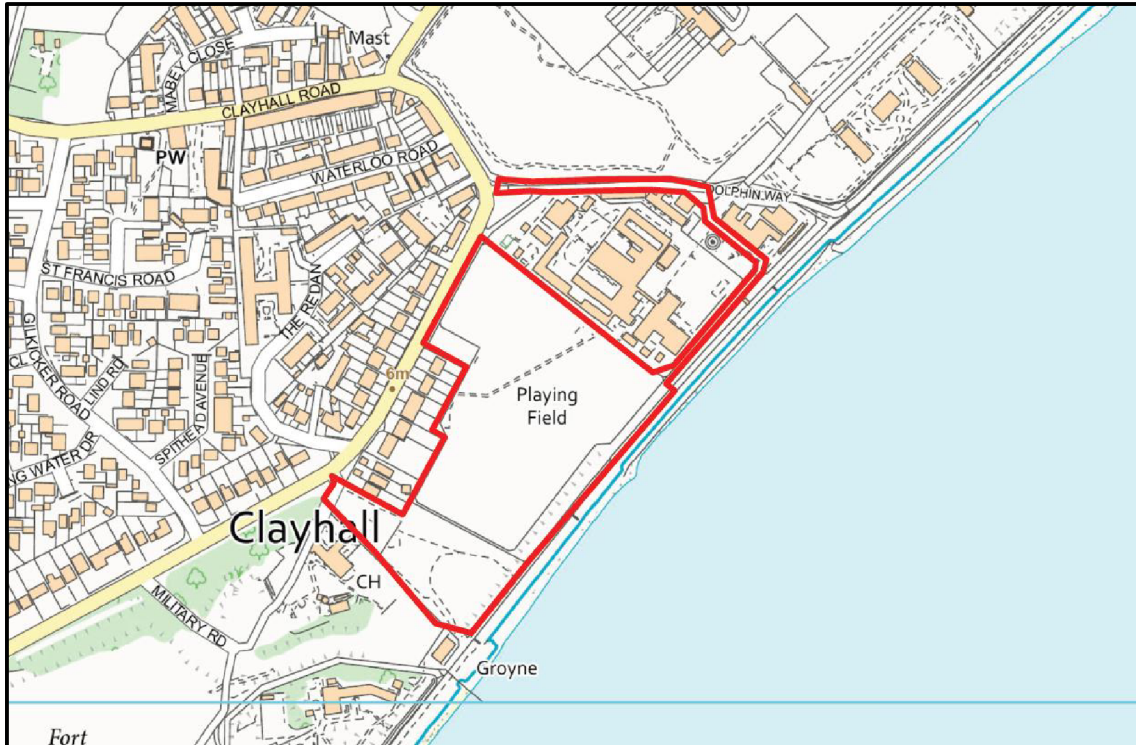


Top: Tidal areas at Gosport, including Clayhall, Forton, Priddy's Hard, and the Town Centre. Bottom: Coastal area from Hillhead to Gosport.

2.4 Site Layout

2.4.1 The site is accessed via the northern boundary, off Dolphin Way (**Figure 2.3**). The proposed egress from the site is along the western boundary off Fort Road.

Figure 2.3 - Site Layout



2.5 Methods of Communication on Site

Communication between Staff

2.5.1 Staff communicate via telephones and internal radio stations, and an announcement should be made first via this method. Staff should also pass messages on verbally if some members do not have access to a radio.

Communication with IRC Service Users

2.5.2 Loud hailers could be used to pass messages to residents. The message should be relayed in multiple languages to ensure all residents receive the message. Messages may also be sent to mobile phones. However, this should be done only when necessary to prevent panic or escalation. A stepwise system of information blocks in the order of a sequential evacuation is recommended.

2.6 Flood Warden and Site Evacuation Team

- 2.6.1** The Duty Manager of Haslar IRC will carry out the role of being the FEMP Flood Warden, however as with all contingency plans, support will be provided by other managers and DSMs/DCOs. The Duty Manager will be a trained competent person who has experience of understanding similar roles. They will have an understanding of the flood mechanisms of the site and will ensure that the safety of the staff, residents and visitors is not compromised.
- 2.6.2** As part of Haslar IRC's ongoing commitment to safety, the site will undertake an annual site evacuation tabletop exercise. When a new Duty Manager arrives on site, this will be repeated to ensure the plan and evacuation system is tested.
- 2.6.3** There should be several phone numbers registered for flood warnings, ensuring that any flood warnings are received by the Flood Warden.
- 2.6.4** The Flood Warden will be supported by appropriate people in the site evacuation team.

3.0 COMMUNICATIONS PLAN AND EVACUATION PROCEDURE

3.1 Safe Exit

- 3.1.1 *Flood Alert/Warning Issued – ‘Tidal areas at Gosport, including Clayhall, Forton, Priddy's Hard, and the Town Centre’ and/or the ‘Coastal area from Hillhead to Gosport’*
- 3.1.2 The Safe Exit Plan shown in **Figure 3.1** indicates the exit routes that all people (i.e. staff, residents and visitors) on site should follow once a **SEVERE FLOOD WARNING** has been received **and** it is accepted by onsite staff and management offsite that the integrity of the facility and its security situation may be compromised by the predicted flood event. The sequential evacuation of the site would commence in a step-wise manner, in accordance with the staged areas, as **detailed in Figure 3.2**. The order of evacuation for these areas is outlined in the appended Communication and Traffic Plan (**Appendix A**).
- 3.1.3 For clarity, there are three levels of flood warning issued by the Environment Agency:
- **Flood Alert**
 - **Flood Warning**
 - **Severe Flood Warning**
- 3.1.4 Further clarification of the meanings of these levels of warning are given in **Section 4**.

No Flood Alert/Warning Issued

- 3.1.5 There is a possibility of flooding to occur on the site initially from the northern boundary and from overtopping the defence to south, or from surface water following a period of heavy rainfall, without an alert/warning issued by the Environment Agency. Water levels should be visually checked to see how close they are to overtopping. If flood water is entering the site from the north or water appears to be close to overtopping the defence to the south, management should be prepared to evacuate. Should flood water begin overtopping the flood defence to the south of the site, the evacuation procedure must be triggered as per ‘Severe Flood Warning’ guidance below.

Actions

- 3.1.6 Upon receipt of any and all Flood Alerts and Warnings from the Environment Agency Floodline Warnings Direct; in particular the **Severe Flood Warning**, and if visual checks of the defence find the water level to be close to overtopping, the procedure required for each level is outlined in **Section 4** and the appended Communications and Traffic Plan (Severe Flood Warning or flooding without warning only).
- 3.1.7 **Section 4** also outlines the actions undertaken on receipt of a Flood Alert, Flood Warning or visual checks of the defence, as this is deemed necessary preparation in case of an

evacuation needing to be carried out at short notice. Levels of notification to potential evacuees are also outlined in **Section 4**.

3.2 Safe Evacuation Route

Sequential Evacuation

- 3.2.1** An evacuation of the site should only take place under extreme circumstances. Efforts should be made to relocate residents to buildings at low risk of flooding, and only if those buildings are full should residents be moved to other facilities. If residents are required to be evacuated, they should be securely located in available areas in low-risk buildings until secure transportation arrives. The buildings at low risk are those in the centre and north of the existing site, which are highlighted in green in **Figure 3.1**.
- 3.2.2** Evacuation should take place by removing residents first from the pink area highlighted in **Figure 3.1**, and then from the blue area. Finally, during an extreme event, the green area should also be evacuated.

Primary Evacuation Route

- 3.2.3** The main safe exit route from the site is described below (**Figure 3.2**). It should be noted that ‘on the day’ instructions made by the emergency services regarding the preferred evacuation route from the site overrule the evacuation routes specified below. The below route is the best option judged at the time of writing the plan. Clearly, the decision to evacuate still lies with the management of the facility.
- 3.2.4** Staff members and visitors will need to walk to their cars, which are likely to be in the car park in the south of the site.
- 3.2.5** The main evacuation route is to turn left onto Fort Road. At the roundabout, take the third exit onto Anglesey Road. Follow onto Foster Road (a one-way street) and turn left onto Bury Road (B3333). Turn right onto Anns Hill Road and then left onto Forton Road (A32). Take the A32 to the instructed destination.

Secondary Evacuation Route

- 3.2.6** Staff members and visitors will need to walk to their cars, which are likely to be in the car park in the south of the site.
- 3.2.7** The secondary evacuation route is to turn right onto Fort Road. Take the next right onto Haslar Road and follow to South Street (B3333). Turn right onto the B3333 and follow to Mumby Road (A32). Take the A32 to the instructed destination.

Figure 3.1 - Sequential Evacuation Plan

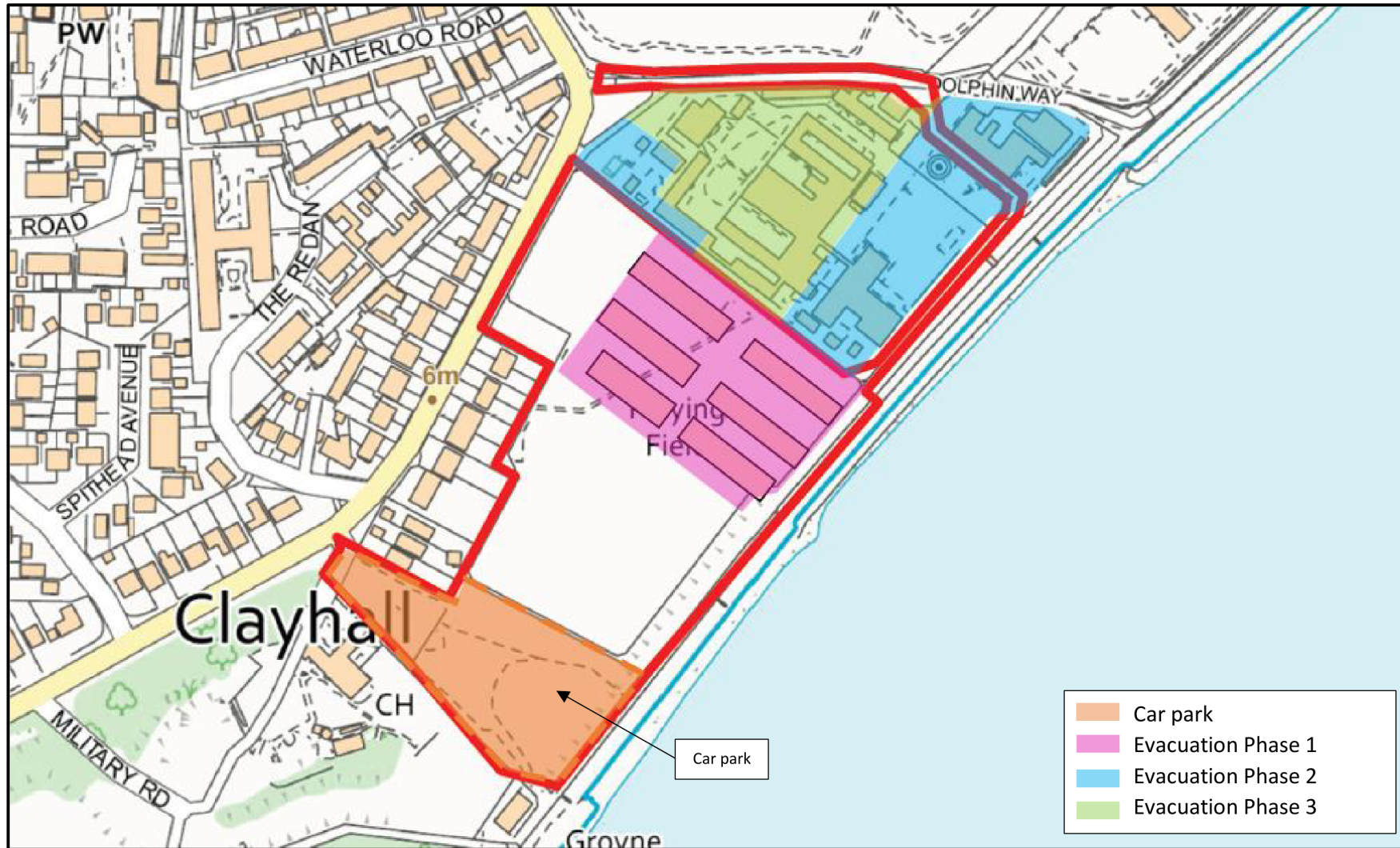
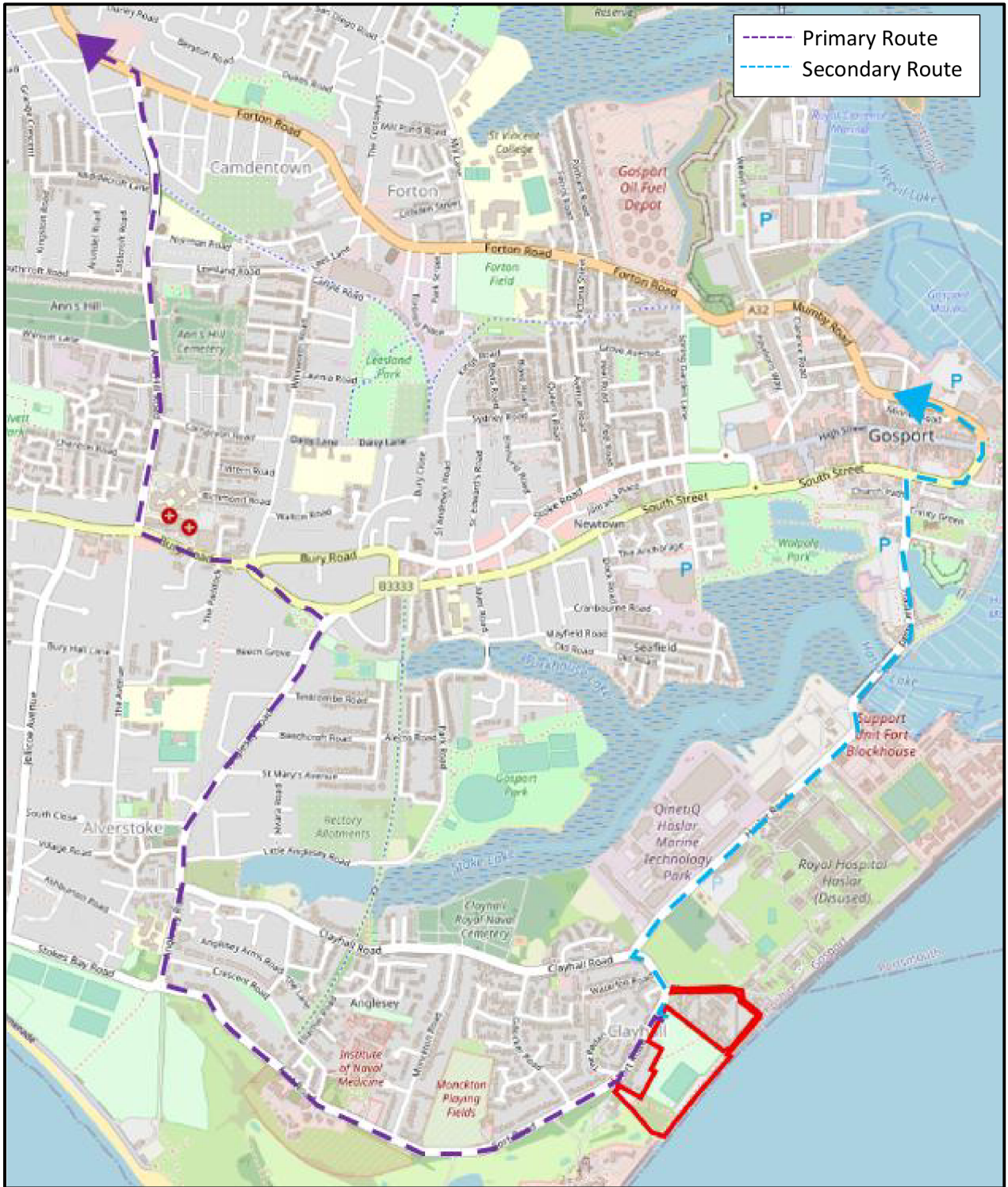





Figure 3.2 - Safe Exit Plan



4.0 FLOOD WARNING ACTIVATION PROCEDURES

WARNINGS		Environment Agency recommended actions	SITE		
			Actions	Communications	Responsible person
 <p>Flood Alert</p>	<p>What it means Flooding is possible. Be prepared.</p> <p>When it's used Two hours to two days in advance of flooding.</p>	<p>Be prepared to act on your flood plan.</p> <p>Ensure the Flood Kit is prepared, and all items are fully charged/working</p>	<p>Staff will all be informed by the Duty Manager of the flood level and their individual responsibilities should a flood warning be received;</p> <p>Ensure flood evacuation kit in place, radios charged, loudhailers, high visibility jackets, print evacuation route handouts (Appendix B);</p> <p>Onsite visitors will not be informed at this point in time.</p>	<p>Face to Face with team;</p> <p>Radio to communicate with all staff;</p>	<p>Duty Manager</p> <p>Assistant Duty Manager in Duty Managers absence</p>

WARNINGS		Environment Agency recommended actions	SITE		
			Actions	Communications	Responsible person
 <p>FLOOD WARNING</p> <p>Flood Warning</p>	<p>What it means</p> <p>Flooding is expected. Immediate action required.</p> <p>When it's used</p> <p>Half an hour to one day in advance of flooding.</p>	<p>Be prepared to act on your flood plan.</p> <p>Ensure the Flood Kit is prepared, and all items are fully charged/working</p>	<p>Duty Manager to return to site if offsite and inform the Centre Manager;</p> <p>Issue evacuation handouts to visitors including the route to follow unless directed otherwise by emergency services;</p> <p>Evacuation team (including Duty Manager and Facilities Department) assembles in the Control Room, briefed of the evacuation plan;</p> <p>Facilities department informed services may need to be switched off imminently.</p>	<p>Visitors and non-essential vehicles delayed from coming to the site by the gate.</p>	<p>Duty Manager or Assistant</p> <p>Staff and Duty Manager</p> <p>All Teams</p>

WARNINGS		Environment Agency recommended actions	SITE		
			Actions	Communications	Responsible person
 <p>Severe Flood Warning</p>	<p>What it means Severe flooding. Danger to life.</p> <p>When it's used When flooding poses a significant threat to life.</p>	<p>Call 999 ONLY if there is an immediate danger to life.</p> <p>Co-operate with the emergency services; they have the power to overrule any decisions about evacuation timing and routes away from the site.</p> <p>Move family, pets and valuables to safe place.</p> <p>Turn off electricity and water supplies if safe to do so.</p> <p>Put flood protection equipment in place.</p>	<p>Control room to switch radio network to talk through and commence incident log;</p> <p>Control room to notify all site staff including the Health Centre and Facilities Department that a controlled, sequential evacuation will occur (they should be on alert from flood alert);</p> <p>Duty Manager to inform residents transport provider and HOIE Manager that the IRC is being evacuated and request support if needed (Appendix C);</p>	<p>Use loud hailers to communicate evacuation and which areas first;</p> <p>Ensure all clear;</p> <p>Communicate to emergency planners and/or emergency services that the site is evacuated;</p> <p>Communicate to HOIE that evacuation is complete.</p>	<p>Duty Manager or Assistant</p> <p>Evacuation Team Marshals</p> <p>Evacuation Team and Duty Manager</p> <p>All Teams</p>

WARNINGS		Environment Agency recommended actions	SITE		
			Actions	Communications	Responsible person
			<p>Hi-vis vests, torches and loud hailers to be distributed;</p> <p>Duty Manager to liaise with emergency services if required;</p> <p>Order (Gosport Cabs) to attend for the evacuation of visitors and staff without transport;</p> <p>Visitor Control should prepare house roll reports and request a visitors list from the gate;</p> <p>Issue evacuation handouts to visitors and staff including the route to follow unless directed otherwise by emergency services;</p>		

WARNINGS		Environment Agency recommended actions	SITE		
			Actions	Communications	Responsible person
			<p>Request visitors leave and make their way to their permanent residence;</p> <p>Any visitors without a form of transport to meet in the reception complex until transport arrives;</p> <p>Notify Hampshire County Council that evacuation has commenced;</p> <p>The Control Room to monitor CCTV closely;</p> <p>Duty Operations Manager to ask the control room to prepare house roll reports from the residents management system. A</p>		

WARNINGS		Environment Agency recommended actions	SITE		
			Actions	Communications	Responsible person
			<p>House Roll Check should be undertaken;</p> <p>Duty Operations Manager to consider deploying fixed posts;</p> <p>First phase (pink area) to start to be evacuated to another IRC or holding centre. If there is a transport delay, the residents should be sent to a safe area in the green zone to wait for transport;</p> <p>Second phase (blue area) to be evacuated. Again they should fill the buildings in the green area if transportation is delayed;</p>		

WARNINGS		Environment Agency recommended actions	SITE		
			Actions	Communications	Responsible person
			<p>Third phase (green area) to be evacuated;</p> <p>Staff to ensure transportation is filled in a safe and timely manner while also undertaking a roll check;</p> <p>Once all residents, visitors and non-essential staff are offsite, the entrance should be sealed to ensure nobody returns until safe to do so;</p> <p>Facilities department to turn off electric across the site;</p> <p>Deputy Manager to inform the Centre Manager, residents transport provider and</p>		

WARNINGS		Environment Agency recommended actions	SITE		
			Actions	Communications	Responsible person
			HOIE Manager that the evacuation is complete.		
EA Flood Warnings Not in Force – Following period of Heavy Rainfall/ defence overtopping	What it means Flooding can occur without warning. An evacuation should be prepared for following the visual check by . staff.	Prepare to evacuate	Following a period of heavy rainfall at the site, site staff should visually check the water levels in relation to the defence adjacent to the site; If water levels look close to overtopping the defence (i.e. within 0.5m), the site should be prepared to evacuate as per the guidance for Flood Warning above.	See Flood Warning above	See Flood Warning above

WARNINGS		Environment Agency recommended actions	SITE		
			Actions	Communications	Responsible person
EA Flood Warnings No longer in force	<p>What it means</p> <p>No further flooding is currently expected in your area.</p> <p>When it's used</p> <p>When river or sea conditions begin to return to normal.</p>	<p>Be careful. Flood water may still be around for several days.</p> <p>If you've been flooded, ring your insurance company as soon as possible.</p>	<p>Await confirmation from emergency services that it is safe to return to the Site;</p> <p>Facilities department to assess damage and turn on utilities when safe to do so;</p> <p>Manager to lease with facilities department to consider remedial actions to restore the IRC back to full operational use (including cleanup) as soon as possible;</p>	<p>Review damage and co-ordinate reinstatement.</p>	<p>Control room</p> <p>Duty Manager</p> <p>Facilities department</p>

WARNINGS		Environment Agency recommended actions	SITE		
			Actions	Communications	Responsible person
			Control room to reset systems and complete incident log; Duty Operations Manager to organise completion of statements.		

5.0 ROLE OF OTHER BODIES

5.1 Other Bodies

- 5.1.1 There are many organisations that will play a part in response to a major flooding incident; emergency services, utility companies and voluntary agencies to name but a few. Below are the roles and responsibilities of some of the principal organisations that will be involved in the early stages of a response.
- 5.1.2 As stated earlier, the emergency services have the power to overrule the timing of evacuation and routes specified by this FEMP. The FEMP serves as a positive step in implementing actions to protect life and property of occupants onsite.

5.2 Environment Agency (EA)

- Predicting flooding from statutory main rivers and the seas including the location, timing and magnitude.
- Issue of Flood Warnings to partner agencies and the general public.
- Maintenance and operation of sea and river flood defences.
- Check defences and undertake essential repairs as required.
- Monitoring and clear blockages of culverts and repair breaches of defences.
- Support the Police and Local Authority by providing materials, equipment and manpower as far as resources and other duties permit.
- Advisory role in dealing with pollution issues as a result of flooding.

5.3 MET Office

- The MET Office issues severe weather warnings for heavy rain, snow, severe gales etc. These warnings are delivered directly to the Environment Agency, local authorities, the emergency services and the media.

5.4 Hampshire Police

- Co-ordination of the emergency services at a major flood event, as well as helping to save lives and protect property.
- Establishment of cordons where practical to facilitate the work of the emergency services.
- Work in collaboration with other emergency services, to evacuate people from properties at risk where necessary.
- Collation and dissemination of casualty information.

5.5 Hampshire & Isle of Wight Fire & Rescue Service

- Saving life and rescuing trapped persons.
- Provide monitoring procedures in respect of health and safety of those persons operating within an established cordon.
- Carry out essential damage control measures including pumping out flood water and salvage work.
- Rendering humanitarian services in support of the local authority.

5.6 Upper Tier Local Authority – Hampshire County Council

- Provide support to the emergency services and other agencies involved in the response.
- Provide and manage humanitarian assistance as follows:
 - Rest Centres
 - Humanitarian Assistance Centres
 - Assistance at Survivor Reception Centres and Friends and Family Reception Centres.
- Provide specialist assistance such as public health advice and adult's/ children's social care.
- Coordinate the activities of the voluntary and faith communities.
- Provide operational and tactical response in relation to local roads (not those covered by the Strategic Road Network which is managed by National Highways).
- Undertake Lead Local Flood Authority (LLFA) duties.
- Support warning and informing activities for the public and media.
- Lead recovery and restoration activities.

5.7 Lower Tier Local Authority – Gosport Borough Council

- Provide support to the emergency services and other agencies involved in the response.
- Provide specialist assistance such as environmental health advice.
- Provide ongoing support to residents whose homes are rendered uninhabitable as a result of the emergency.
- Support warning and informing activities for the public and media.
- Lead recovery and restoration activities.

5.8 Utility Companies

- In the event of a flood, will secure their services and equipment to ensure continuity of supply.
- Repair services disrupted by flood.
- Provide alternative means of supply during service disruption if life and death health risks are identified.

6.0 FLOOD RISK

6.1 Flood Risk

6.1.1 A flood risk assessment has been carried out for this site, Haslar IRC. **Table 6.1** below indicates the sources of flooding at the site and their estimated depths, and flood warning time.

Table 6.1 - Sources of Flood Risk at the Site

Flood Risk Source	Warning System in place (e.g. The EA's Flood Warnings Direct service, MET Office)	Estimated Warning Time (Hrs)	Estimated Flood Depth for 200 year/ 1000 year (m)	Frequency / Probability of Flooding from this source
Fluvial Flooding	N/A	N/A	N/A	N/A
Tidal Flooding	EA Floodline 0345 988 1188	2 days - 8hrs	Up to 0.42m/ up to 0.48m	>3.33%
Ground Water Flooding	N/A	N/A	N/A	Moderate risk
Surface Water Flooding	Not available for Site. Visual checks required following a period of heavy rainfall.	N/A	Up to 0.90m	>3.33%
Reservoir Flooding	N/A	N/A	N/A	N/A

Advisory - Flood Warnings

The Environment Agency (EA) operate a flood warning forecasting and warning service in areas at risk of flooding from rivers or the sea, which relies on direct measurements of rainfall, river levels, tide levels, in-house predictive models, rainfall radar data and information from the Met Office. The service operates 24 hours a day, 365 days a year.

Advisory - Flood Warnings

If flooding is forecast, warnings are issued using a set of four easily recognisable codes see **Section 4**.

Below are the key contact details to enquire about information regarding flooding:

- Tidal areas at Gosport, including Clayhall, Forton, Priddy's Hard, and the Town Centre.
- Coastal area from Hillhead to Gosport.

EA Floodline Warnings Direct – 0345 988 11 88

APPENDIX A:
Site Specific Communications and Traffic
Management Plan

Communications and Traffic Management Plan

1. Severe Flood Warning received from EA;
2. Control room to switch radio network to talk through and commence incident log;
3. Control room to notify all site staff including the Health Centre and Facilities Department that a controlled, sequential evacuation will occur (they should be on alert from flood alert);
4. Duty Manager to inform residents transport provider and HOIE Manager that the IRC is being evacuated and request support if needed (**Appendix C**);
5. Hi-vis vests, torches and loud hailers to be distributed;
6. Duty manager to liaise with emergency services if required;
7. Order Gosport Cabs to attend for the evacuation of visitors and staff without transport;
8. Visitor Control should prepare house roll reports and request a visitors list from the gate;
9. Issue evacuation handouts to visitors and staff including the route to follow unless directed otherwise by emergency services;
10. Request visitors leave and make their way to their permanent residence;
11. Any visitors without a form of transport to meet in the reception complex until transport arrives;
12. Notify Hampshire County Council that evacuation has commenced;
13. The Control Room to monitor CCTV closely;
14. Duty Operations Manager to ask the control room to prepare house roll reports from the residents management system. A House Roll Check should be undertaken;
15. Duty Operations Manager to consider deploying fixed posts;
16. First phase (pink area) to start to be evacuated to another IRC or holding centre. If there is a transport delay, the residents should be sent to a safe area in the green zone to wait for transport;
17. Second phase (blue area) to be evacuated. Again they should fill the buildings in the green area if transportation is delayed;
18. Third phase (green area) to be evacuated;

19. Staff to ensure transportation is filled in a safe and timely manner while also undertaking a roll check;
20. Once all residents, visitors and non-essential staff are offsite, the entrance should be sealed to ensure nobody returns until safe to do so;
21. Facilities department to turn off electric across the Site;
22. Deputy manager to inform the Centre Manager, residents transport provider and HOIE Manager that the execution is complete.

APPENDIX B: Staff and Visitor Evacuation Handouts

STAFF AND VISITOR EVACUATION NOTICE

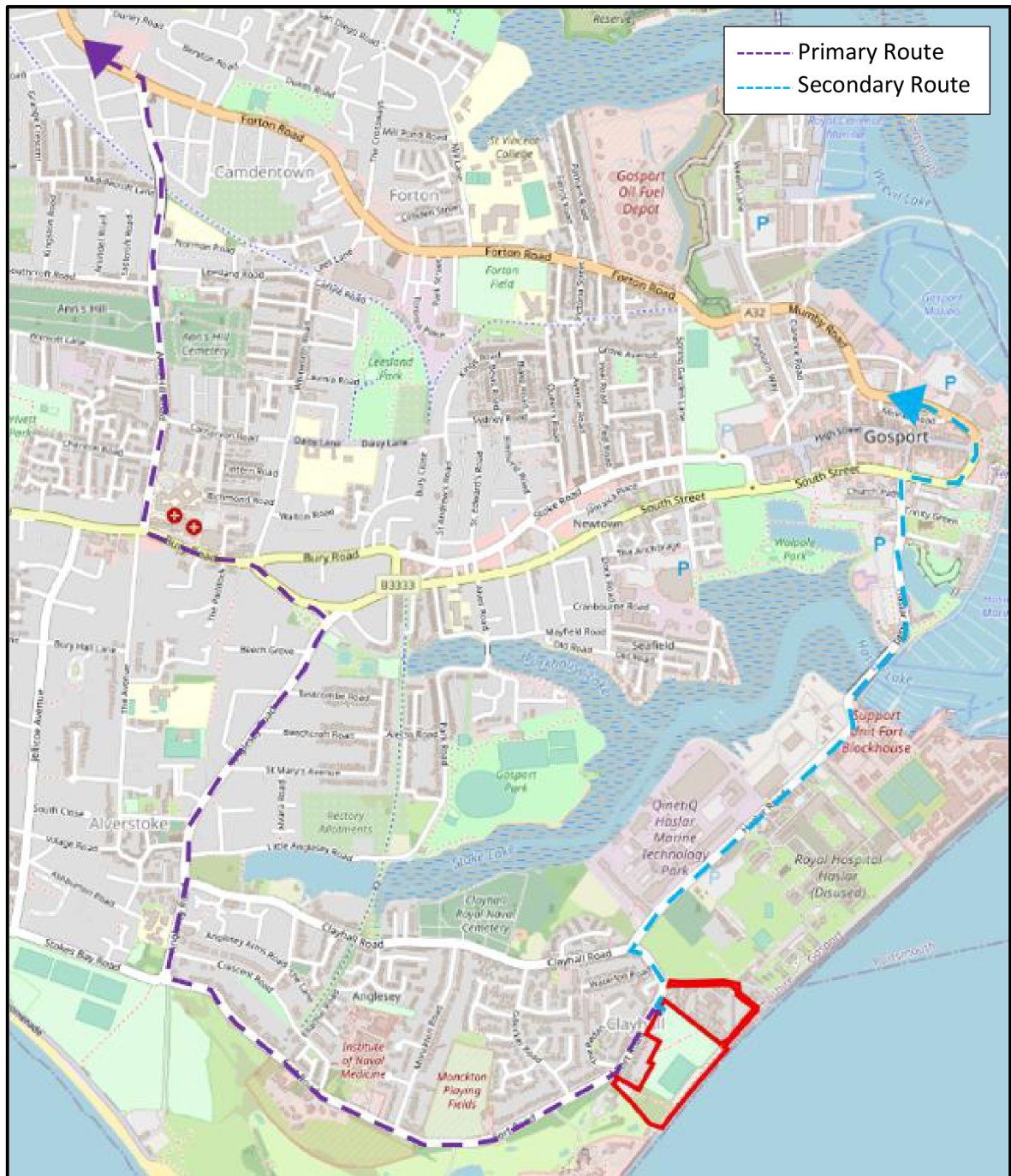
A **CALL FOR EVACUATION** has been received from the Site staff. Our policy is for you to evacuate as directed by our Staff. You should now:

1. Collect essential belongings and return to your permanent address.

1. Await instruction from Staff to evacuate the site. *If you do not have transport, take your packed essentials and report to the front desk where transport has been organised for you to your home.*
2. Follow the overleaf map out from the site. The main evacuation route is to turn left onto Fort Road. At the roundabout, take the third exit onto Anglesey Road. Follow onto Foster Road (a one-way street) and turn left onto Bury Road (B3333). Turn right onto Anns Hill Road and then left onto Forton Road (A32). Take the A32 to the instructed destination.
3. The secondary evacuation route is to turn right onto Fort Road. Take the next right onto Haslar Road and follow to South Street (B3333). Turn right onto the B3333 and follow to Mumby Road (A32). Take the A32 to the instructed destination
4. Pay attention to any instructions issued to you by the emergency services as their advice supersedes this information.

SEVERE FLOODING. DANGER TO LIFE.

Evacuation Route



APPENDIX C: Emergency Contact Numbers

Emergency Contact List

Flood Warning Zone Contact Numbers

Flood Warnings

EA Floodline Warning Direct – **0345 988 11 88**

- Tidal areas at Gosport, including Clayhall, Forton, Priddy's Hard, and the Town Centre.
- Coastal area from Hillhead to Gosport.

Council Contact Number

Hampshire County Council Emergency Planning

- Office hours number (only monitored **in hours** – please note that there are some instances when the line **will not connect** with a member of the team) – **01962 846 846**

- 

Emergency Services

Police, Ambulance Service, Fire Service, Coastguard – **999** to request

Taxi Company (for visitor and staff transportation)

Gosport Cabs – 02392 589 999

APPENDIX D: Emergency Planner Correspondence

From: Emergency Planning Team <emergency.planningteam@hants.gov.uk>

Sent: 24 December 2025 09:29

To: [REDACTED]

Cc: Emergency Planning Team <emergency.planningteam@hants.gov.uk>

Subject: RE: Enquiry: Haslar IRC Flood Evacuation Management Plan

Dear [REDACTED]

Thank you for your email and for sharing the 'Haslar IRC Flood Evacuation Management Plan' with us for comment.

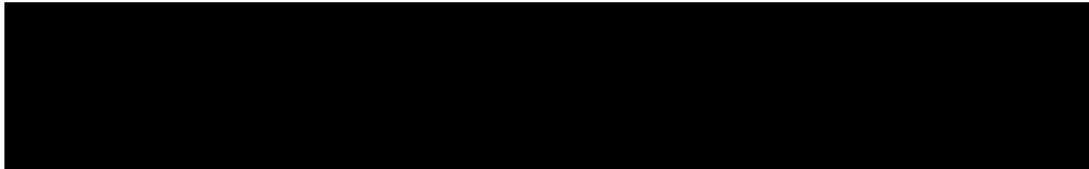
Please see below a few suggested updates for your plan.

- Section 2.5 (page 8) – Communication with IRC Inhabitants - Consideration should be given as to how you will communicate with individuals for whom English is not their first language.

- Section 4.0 (page 22) 'EA Flood Warnings – No longer in force' – The County Council are unlikely to advise that it is safe to return to site as we wouldn't have anyone 'on the ground' therefore I would suggest this is left as the Emergency Services advising that it is safe to return.

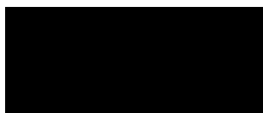
- Section 5.6 (page 25) – I would suggest this is split as follows:
 - **Upper Tier Local Authority – Hampshire County Council**
 - Provide support to the Emergency Services and other agencies involved in the response.
 - Provide and manage humanitarian assistance as follows:
 - Rest Centres
 - Humanitarian Assistance Centres
 - Assistance at Survivor Reception Centres and Friends and Family Reception Centres.
 - Provide specialist assistance such as public health advice and adult's/ children's social care.
 - Coordinate the activities of the voluntary and faith communities.

- Provide operational and tactical response in relation to local roads (not those covered by the Strategic Road Network which is managed by National Highways).
 - Undertake Lead Local Flood Authority (LLFA) duties.
 - Support warning and informing activities for the public and media.
 - Lead recovery and restoration activities.
- **Lower Tier Local Authority – Gosport Borough Council**
 - Provide support to the Emergency Services and other agencies involved in the response.
 - Provide specialist assistance such as environmental health advice.
 - Provide ongoing support to residents whose homes are rendered uninhabitable as a result of the emergency.
 - Support warning and informing activities for the public and media.
 - Lead recovery and restoration activities.
- Appendix C (page 31) – Emergency Contact Numbers
 - Our office number (01962 846 846) is only monitored **in hours** – please note that there are some instances when the line **will not connect** with a member of the team.



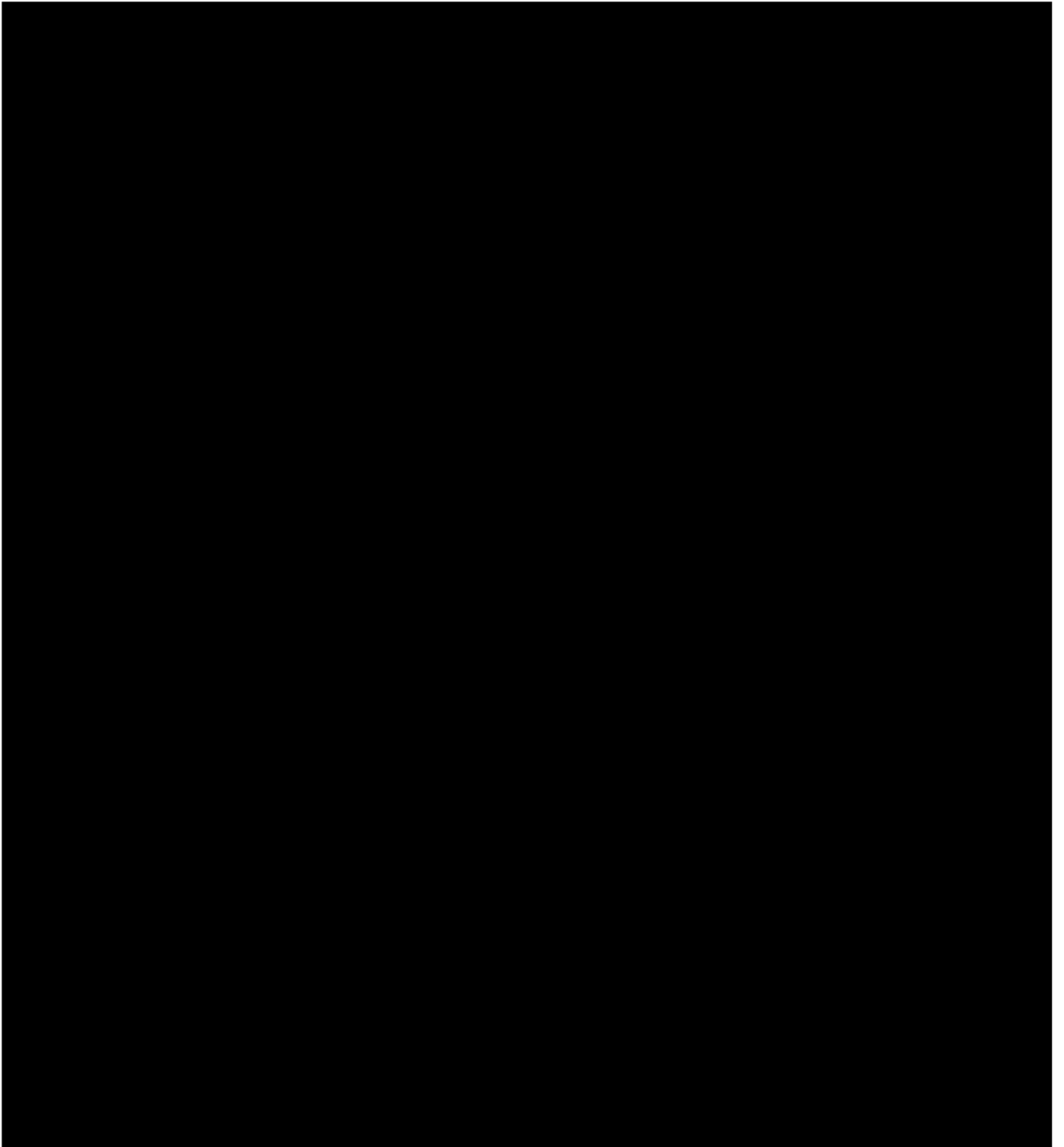
Please note that I will forward the plan onto our Flood and Water Management Team for their awareness.

Kind regards



Deputy Head of Emergency Planning and Resilience

Emergency Planning & Resilience Team





1ST HORIZON

T: +44 (0)1226 766 446 **E:** office@1sth.co.uk **www.1sth.co.uk**

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